

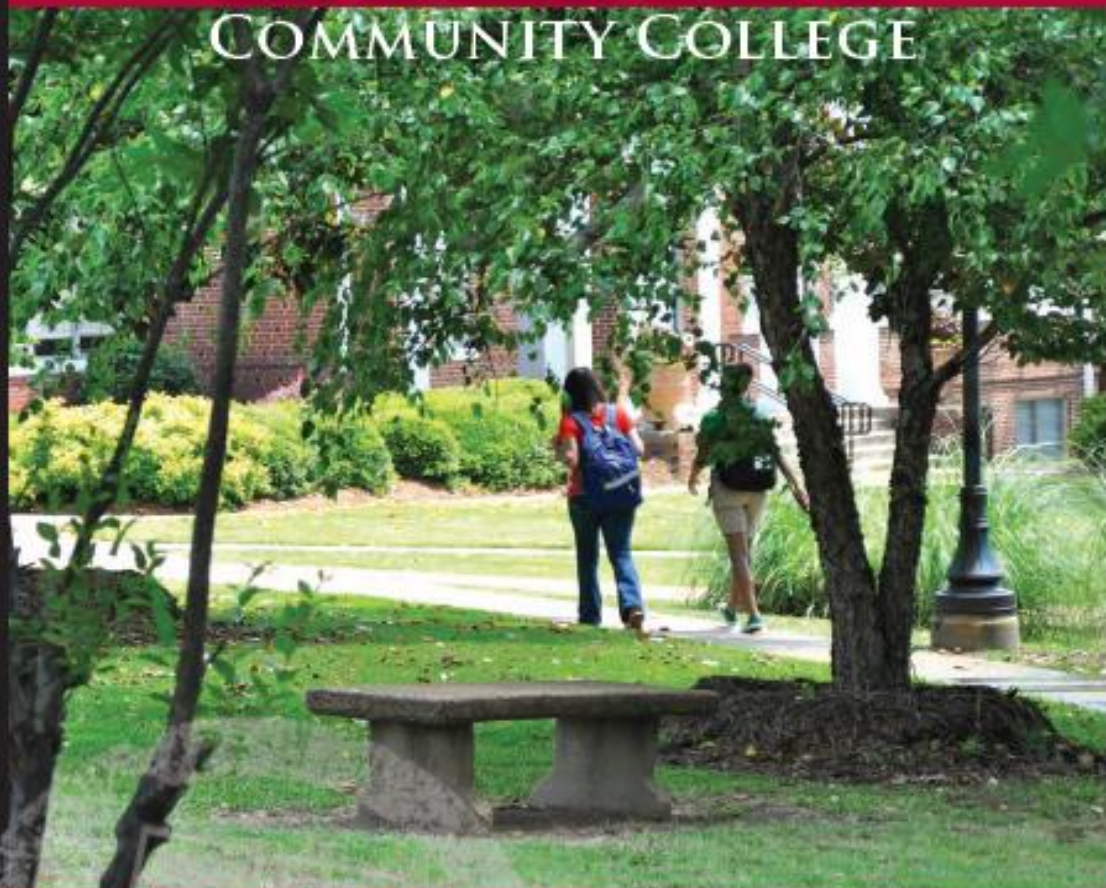
HOLMES COMMUNITY COLLEGE



2013-2014 DISTRICT BULLETIN

HOLMES

COMMUNITY COLLEGE



DISTRICT BULLETIN
GOODMAN • RIDGELAND • GRENADA
2013-2014

AMENDMENT III to the 2013-2014 HOLMES COMMUNITY COLLEGE BULLETIN

Page 48. Probationary Admission – Transfer Students has been changed as follows:

Transfer students must have a 1.75 or greater GPA on the last semester of attendance in order to be admitted in Good Standing. Transfer students who have below a 1.75 on the last semester will be admitted on Probation. Transfer students who have below a 1.75 on the last two semesters of work at another college will not be admitted until they have remained out of school one for at least one semester. A student who is on disciplinary probation or suspension from another institution must petition the Chief Student Services Officer for the respective campus for a special hearing and must meet the same academic achievement requirements as native students. For more details see Academic achievement.

Page 60. The CLEP program has been changed as follows:

Holmes Community College will award credit for scores of 50 or higher on the College Level Examination Programs (CLEP) Examinations. This policy is subject to the following restrictions:

1. Holmes Community College will accept only “lecture” courses. Courses described in the HCC Bulletin as having a laboratory or clinical will not be accepted.
2. Prior to registering for a CLEP exam, the student must contact the CLEP Administrator.
3. A student must earn academic or technical credit from this institution before credit earned through CLEP Examination will be recorded on his permanent record.
4. The student will not receive a letter grade or quality points. CLEP credit will not be used to compute a student’s quality point average.
5. CLEP credit will be awarded only in subject matter areas that are taught by Holmes Community College.

Page 80. The Housing Application Fee has been changed as follows:

Housing Application Fee (Non-Refundable) \$50

Page 82. The Tuition Refund Adjustment Rates have been changed as follows:

ADJUSTMENT RATES

Fall & Spring Semesters

Day, Night, Online

One week or less	90 percent
Less than two weeks	75 percent
Less than three weeks	50 percent
Less than four weeks	25 percent
Four or more weeks	0 percent

Summer & Short Term Semesters

Day & Night

After 1st class	90 percent
After 2nd class	75 percent
After 3rd class	50 percent
After 4th class	25 percent
After 5th class	0 percent

On-Line

1 - 5 days	90 percent
6 - 8 days	75 percent
9 - 11 days	50 percent
12 - 14 days	25 percent
15 days	0 percent

- c. Room rent per semester is non-refundable.
- d. Board (meals) is refunded on the basis of days left in a semester after the day in which the withdrawal occurs. The activity date (date the cut-out, drop, or withdrawal goes into effect) is the date the Business Office uses to calculate refunds.

The Liberal Arts and Secondary Ed-English Curricula have changed as follows:

Liberal Arts Program of Study

First Year

<u>First Semester</u>		<u>Second Semester</u>	
English Comp I	ENG 1113	English Comp II	ENG 1123
Foreign Language	3	Foreign Language	3
College Algebra	MAT 1313	*Natural Science w/lab	4
*Natural Science w/lab	4	Fine Arts Elective	3
Public Speaking I	SPT 1113	Social/Behavioral Science	3
Total	16 Hours	Total	16 Hours

Second Year

<u>First Semester</u>		<u>Second Semester</u>	
Literature Elective	3	Literature Elective	3
Foreign Language	3	Foreign Language	3
Intro to Philosophy	PHI 1113	Social/Behavioral Science	3
History Elective	3	History Elective	3
*Natural Science w/lab	4	Elective	3
Total	16 Hours	Total	15 Hours

*Consult with your chosen transfer university to determine changes to this curriculum.

Secondary Education

English

Program of Study

First Year

<u>First Semester</u>		<u>Second Semester</u>	
English Composition I	ENG 1113	English Composition II	ENG 1123
*Elective	3	*Elective	3
Fine Arts Elective	3	*Social/Behavioral Elective	3
College Algebra	MAT 1313	Public Speaking	SPT 1113
Gen Psychology I	PSY 1513	*Literature Elective	3
Total	15 Hours	Total	15 Hours

Second Year

<u>First Semester</u>		<u>Second Semester</u>	
*Literature Elective	3	*Literature Elective	3
*Literature Elective	3	*Elective	3
Biological Science w/lab	4	Physical Science w/lab	4
History Elective	3	History Elective	3
*Elective	3	*Elective	3
Total	16 Hours	Total	16 Hours

*Consult with your chosen transfer university to determine changes to this curriculum.

It is strongly recommended that students complete the CASE - Praxis Core Academic Skills for Educators (formerly Praxis I) examination prior to transferring (if required).

The following academic course description has been changed as follows:

EDU 1613 – Foundations in Education (Prerequisite: ENG 1123)

The following Technical Curricula and Courses have been added:

Critical Care Paramedic AAS

PROGRAM DESCRIPTION:

The Critical Care Paramedic Program is a post-secondary program drawing its students from individuals already possessing a valid Nationally Registered Paramedic and Mississippi Paramedic certification. The Critical Care Paramedic (CCP) will teach current paramedics to provide for the on-going care of a critically injured or ill patient during an inter-facility transport and in other special situations such as rotor wing or fixed wing transport. The program is intended to expand the knowledge base and skill set of the paramedic beyond the level of the entry level paramedic to perform special critical care assessments and treatments.

Instruction is provided through comprehensive approach to include a complex knowledge of anatomy, physiology, and pathophysiological processes as well as competency-based instruction in critical care assessment and critical care management skills required for the care of complex critical care neonatal, pediatric, and adult patients. Clinical internship is required in specific critical care specialties in the hospital and transport environment.

To be eligible to achieve CCP Certification through the Mississippi Bureau of EMS, participants must successfully complete all components of the CCP program and pass the FP-C or CCP-C exam. The CCP program prepares students to take the Certified Flight Paramedic (FP-C) or Critical Care Paramedic (CCP-C) exam.

Paramedics seeking an AAS degree must request articulation of 30 hours of initial paramedic education. Upon completion of the prescribed technical and academic coursework, students may be eligible to receive the Critical Care Paramedic AAS degree.

EMERGENCY MEDICAL SCIENCES

Critical Care Paramedic AAS

Admission Requirements:

- 1. Must meet college admission requirements**
- 2. Must have current Nationally Registered Paramedic.**
- 3. Must be a current Mississippi-certified Paramedic in good standing prior to clinical*.**
- 4. Must present proof of three years' experience as a Nationally Registered Paramedic**.**

5. Must provide copies of official transcripts to the HCC admissions office

6. Must successfully pass a Criminal Background Check as required by Mississippi State Law and a drug screen. (Students will be responsible for the fee for the background check, which will be paid to the agency conducting the check. HCC will not handle the fee for the background check. Students will also be responsible for the fee for the drug screen.)

*Subject to Mississippi EMS: The Law, Rules, and Regulations.

**Other MS-licensed healthcare professionals, such as Physicians, Physician Assistants, Nurse Practitioners, Registered Nurses or Respiratory Therapists with a minimum of three years' experience may, at the program director's discretion, take the courses to improve their understanding of critical care medicine if they meet the college's entrance requirements, provide official copies of transcripts, are in good standing at the time of clinical, and pass a drug screen and criminal background check. These participants, however, are not eligible for licensure as a Critical Care Paramedic in the State of Mississippi or to receive the Critical Care Paramedic AAS.

Critical Care Paramedic AAS Curriculum

Primary Paramedic Course	30 hours articulated
Critical Care Paramedic I EMS 2618	8 sch
Critical Care Paramedic Lab EMS 2622	2 sch
Critical Care Paramedic Practicum EMS 2632	2 sch
Anatomy and Physiology I	4 sch
Anatomy and Physiology II	4 sch
English Comp I	3 sch
English Comp II or Oral Communications or Humanities	3 sch
Humanities or Fine Arts	3 sch
Social or Behavioral Science	3 sch
	<hr/>
	62 sch total hours

Critical Care Paramedic Course Descriptions:

EMS 2618---Critical Care Paramedic I

This course provides a complex review of medical care, procedures, and practices common to critical care transport. The student will gain a comprehensive knowledge of all aspects of critical care transport including Medical Legal, Safety, Regulations, Airway, Cardiovascular, Neurological, GI/GU, Shock, and Pharmacology. (8 sch: 8 lecture)

EMS 2622---Critical Care Paramedic Lab

This course utilizes the didactic knowledge learned in Critical Care Paramedic I and teaches the student the skills specific to Critical Care Transport including Advanced Pharmacological Assisted Intubation, Surgical Airway Management, Ventilator Management, Chest Tube Placement and Management, Hemodynamic Monitoring, Arterial Line Insertion, and Hemodynamic Monitor. (2 sch: 4-hr lab) Pre- or co-requisite: EMS 2618 Critical Care Paramedic I)

EMS 2632 Critical Care Paramedic Practicum*

The Critical Care Practicum is designed as clinical-based education with an emphasis on competency-based performance. The student will complete clinical rotation in a variety of critical and emergency care units. Students will be required to complete a minimum of 90 hours of clinical rotations. However, students will be required to continue in the clinical setting until successfully performing the prescribed number of skills relative to critical care prior to completion of the course. (2 sch: 6-hr clinical) Pre- or co-requisite: EMS 2618 Critical Care Paramedic I and EMS 2622 Critical Care Paramedic Lab)

*Clinical components should be completed at a medical center with a full line of services including but not limited to Emergency Medicine, Surgery, Interventional Cardiology, Cardiothoracic Surgery, Orthopedics, Critical Care Medicine, and Pediatrics. Not all services must be available at a single facility. Depending on the student's clinical background, clinical rotations may be fitted to meet the educational and competency needs of the individual.

***Physical Therapist Assistant
(Grenada)
First Year**

FALL SEMESTER

**English Composition..... ENG 1113
Fundamental Concepts of PT.....PTA 1123
Fundamental Skills for PTAs.....PTA 1213
Kinesiology..... PTA 1314

Total 13 hrs

SPRING SEMESTER

**General Psychology I..... PSY 1513
Therapeutic Modalities..... PTA 1225
Electrotherapy..... PTA 2234
**Speech/ENG 1123 Composition II
OR Social/Behavioral Science 3

Total 15 hrs

SUMMER TERM

**College Algebra..... MAT 1313
Therapeutic Exercise and Rehab I..... PTA 1324
Total 7 hrs

Second Year

FALL SEMESTER

**Humanities/Fine Arts Elective..... 3
Clinical Education I.....PTA 2413
Medical Conditions & Pathology..... PTA 2513
Therapeutic Exercise & Rehab II PTA 2334
Seminar II..... PTA 1922

Total 15 hrs

SPRING SEMESTER

Clinical Education II..... PTA 2423
Clinical Education III..... PTA 2433
Clinical Education IV..... PTA 2443
Physical Therapy Seminar.....PTA 2524

Total 13 hrs

** BIO 2514 Anatomy & Physiology I & BIO 2524 Anatomy and Physiology II with a minimum C average (for the lab and the lecture combined if graded separately) are pre-requisites for program application. Grades for these classes will count toward class selection.**This is a required course for completion of the AAS degree that will count toward class selection if a final grade of C or higher is submitted by the deadline for program application. This course is not a program pre-requisite.*

Please note that BOT 1613 Medical Terminology I and/or BOT 1623 Medical Terminology II will count toward class selection if a final grade of C or higher is submitted by the deadline for program application. The medical terminology classes are not program pre-requisites and are not required to receive the AAS degree.

The Physical Therapist Assistant (PTA) program curriculum is a two-year program of study that prepares students to work within the practice of physical therapy under the supervision of a physical therapist. PTAs are employed in hospitals, clinics, rehabilitation centers, extended care facilities, home health agencies and other health care settings. Admission to the program at Holmes Community College is selective and competitive. Upon satisfactory completion of the program, students are awarded the Associate of Applied Science Degree. Graduates of an accredited program may be eligible to take the national physical therapy exam for PTAs, which is an essential part of the licensing process.

The PTA program is a five consecutive semester program designed to prepare PTA students with entry level skills. A student must achieve a grade of 78 on current semester PTA courses before advancing to the next semester. Students are also provided clinical experiences to facilitate the transition of learning from the classroom to the clinical setting. Students will be responsible for travel expenses during completion of fieldwork experience. Graduates of the PTA program are awarded an Associate of Applied Science Degree.

THE PTA PROGRAM ACCREDITATION STATUS

Holmes Community College is currently in the early development phase of seeking accreditation for a new Physical Therapist Assistant (PTA) education program. The PTA Program intends to come into compliance with accreditation criteria within two years or the length of the program, whichever is shorter. The HCC PTA Program adheres to the description of the professional and educational requirements as outlined in the standards set forth by the Commission on Accreditation for Physical Therapy Education (CAPTE).

Correspondence to CAPTE:

CAPTE
C/O Accreditation Department
American Physical Therapy Association (APTA)
1111 North Fairfax Street
Alexandria, Virginia 22314
Phone Number(s): Mary Jane Harris, CAPTE Director: 703-706-3240
Doug Clarke, Lead PTA Programs Specialist: 703-706-3241
Website: www.capteonline.org / accreditation@apta.org

PTA STUDENT CERTIFICATION AND LICENSURE

Graduates of the PTA Program are awarded the Associate of Applied Science Degree. Once the PTA Program is accredited, graduates will be eligible to sit for the national certification examination for the Physical Therapist Assistant which is administered by the Federation of State Boards of Physical Therapy (FSBPT).

FSBPT

124 West Street South, 3rd floor

Alexandria, VA 22314

Phone: 703-299-3100

After successful completion of the exam, the individual will be a licensed Physical Therapist Assistant (PTA). Most states require licensure in order to practice. The state of Mississippi does require a license to practice as a Physical Therapist Assistant. A new graduate may be permitted to work as a Physical Therapist Assistant with a limited/temporary permit from the Mississippi State Board of Physical Therapy. This permit is considered valid until the results of the first national examination after graduation are received. If the graduate passes the examination, a permanent license is granted. If the graduate does not pass, the limited/temporary permit to work as a PTA is revoked until the graduate receives a passing grade on the national licensure examination.

REQUIREMENTS FOR THE ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)

Physical Therapist Assistant Program

The student must complete the Physical Therapist Assistant Program with a minimum cumulative quality point average of 2.0 to receive the AAS.

Physical Therapist Assistant Admission Requirements:

- All applicants will be required to submit an official ACT composite score. A minimum ACT score of 16 is required for acceptance into the program.
- Anatomy & Physiology I and II with labs are prerequisites to program entry. A minimum grade of “C” is required in each prerequisite course. These grades must be on file at Holmes by March 31 of the application year.
- Students will be required to acknowledge receipt and understanding of minimum technical standards for admission, progression, and graduation in the PTA program and “pass” all aspects of the healthcare and criminal background screenings as outlined in the program handbook.
- Students must be financially able to complete the program in its entirety, including participation in mandatory clinical affiliations. Clinical sites are located across the state and

southern US region. However, clinical site availability may vary from semester to semester. Transportation, housing, meals, etc. will be the students' responsibility.

- Admission to the program will be competitive. Applicants will be notified of class selection in late spring/early summer prior to the proposed fall admission cycle.
- Student selection for the program will be based on program application information submitted by the student by the published deadline of March 31.
- Criminal convictions can disqualify graduates from taking the national licensure exam. Therefore, students are required to present proof of clear criminal backgrounds. The background checks will be arranged by the PTA staff and paid for by the students. Convicted felons are strongly discouraged from applying, as their criminal backgrounds may likely prevent them from gaining program entry and/or clearance to take the required national licensure exam.

Physical Therapist Assistant Program TECHINICAL COURSE DESCRIPTIONS

PTA 1123 - Fundamental Concepts of Physical Therapy

This course is an introduction to the field of physical therapy including role orientation, professional organizational structure, legal and ethical implications, and legislation. Historical patterns in the development of the profession will be explored and medical terminology introduced. Three lecture. Three hours credit.

PTA 1213 - Fundamental Skills for Physical Therapist Assistants (Pre/corequisite: PTA 1123).

This course provides knowledge of topics utilized in the practice of physical therapy. Topics covered will include positioning, draping, transfers, body mechanics, gait training, and standard precautions. Vital signs, first aid, and emergency techniques will also be covered. Two lecture. Two hour lab. Three hours credit.

PTA 1225 - Therapeutic Modalities (Pre/corequisites: PTA 1123, 1213 & 1314).

This course is an introduction to the theory and practical application of hydrotherapy, thermotherapy, cryotherapy, light therapy, and mechanotherapy. Emphasis will be placed on the technique of application, indications, and contraindications of modalities. Three lectures. Four hours lab. Five hours credit.

PTA 1314 – Kinesiology (Pre/corequisites: PTA 1123 & 1213).

This course studies individual muscles and muscle functions, biomechanical principles of joint motion, gait analysis, goniometry, and postural assessment. Three lectures. Two hours lab. Four hours credit.

PTA 1324 - Therapeutic Exercise and Rehabilitation I (Pre/corequisites: PTA 1123, 1213, 1225 & 1314).

This course provides an overview of the biochemical and neurophysiological basis and application of various therapeutic exercises. The basics of therapeutic exercise are correlated with specific conditions. This course focuses on rehabilitation techniques in the treatment of a variety of selected conditions. Specialized exercise procedures are emphasized. Three lecture. Two hours lab. Four hours credit.

PTA 1922 - Seminar II (Prerequisite: PTA 1123).

This course provides the opportunity for group assembly on a regular basis to work to achieve course objectives. Demonstration of leadership skills, an understanding of group dynamics, community service, interaction with other health education students, and the practice of reading and interpreting professional literature are further developed. A desire to continue development of knowledge and skills is emphasized.

PTA 2234 – Electrotherapy (Prerequisites: PTA 1123, 1213 & 1314).

This course emphasizes theory and practical application of electrotherapy and other therapeutic procedures. Indications and contraindications of modalities are also discussed. Three lecture. Two hour lab. Four hours credit.

PTA 2334 - Therapeutic Exercise and Rehabilitation II (Pre/corequisites: PTA 1123, 1213, 1225, 1314, 1324 & 2413).

This course presents theory, principles, and techniques of therapeutic exercise and rehabilitation for primarily neurological conditions. Methods of functional, motor, and sensory assessment and intervention techniques are included. Principles of prosthetics and orthotics, functional training, and other techniques are covered. Three lecture. Two hours lab. Four hours credit.

PTA 2413 - Clinical Education I (Prerequisite: Core Physical Therapist Assistant Courses).

This course provides supervised clinical experiences in demonstrating the attributes and applying the skills for which students have been deemed competent for the clinical setting. Nine hours clinical. Three hours credit.

PTA 2423 - Clinical Education II (Prerequisite: Core Physical Therapist Assistant Courses).

This is the first of three culminating clinical education experiences (identified in a Normative Model of PTA Education as the first full-time clinical experience) that provide supervised clinical experiences in demonstrating the attributes and applying the skills that prepare students for entry into the physical therapy profession. Nine hours clinical. Three hours credit.

PTA 2433 - Clinical Education III (Prerequisite: Core Physical Therapist Assistant Courses).

This is the second of three culminating clinical education experiences that provide supervised clinical experiences in demonstrating the attributes and applying the skills that prepare students for entry into the Physical Therapy profession. Nine hours clinical. Three hours credit.

PTA 2443 - Clinical Education IV (Prerequisite: All Core Physical Therapist Assistant and Clinical Education Courses).

This is the third of three culminating clinical education experiences (identified in a Normative Model of PTA Education as the last full-time clinical experience) that provide supervised clinical experiences in demonstrating the attributes and applying the skills that prepare students for entry into the Physical Therapy profession. Nine hours clinical. Three hours credit.

PTA 2513 - Medical Conditions and Related Pathology (Pre/corequisites: PTA 1123, 1213, 1314, 1324 1225, 2234, 2413 & 2334).

This course provides a basic knowledge of selected diseases and conditions encountered in physical therapy practice. Emphasis is on etiology, pathology, and clinical picture of diseases studied. Various physical therapy procedures in each disability are discussed. Three lecture. Three hours credit.

PTA 2524 - Physical Therapy Seminar (Prerequisite: Four semesters of core Physical Therapist Assistant course work).

This course represents a synthesis of previous didactic, laboratory, and clinical experiences. Students are directed to explore a topic or area of interest in physical therapy practice. Recognition of the importance of employability skills after graduation is included. Four lecture. Four hours credit.

Non-Student Complaints

Non-students should submit programmatic complaints in writing (handwritten/signed or electronically submitted/signed) to the PTA program director. If satisfactory resolution is not reached, the non-student complaint may be submitted to the Director of Career and Technical Programs, Grenada Center. The director may involve additional personnel or administration to reach resolution. Non-students who have issues regarding non-discrimination, compliance, and institutional policies and procedures will be encouraged to follow the processes outlined in the institutional district bulletin. A copy of the complaint will be maintained in the program director's office. Complaints that are submitted anonymously are not considered to be formal complaints and no formal action will be taken. However, these anonymous complaints will be kept in a file in the program director's office.

The Funeral Service Technology Program Description & Admission Requirements have changed as follows:

The Funeral Service Technology Program at Holmes Community College is accredited by the American Board of Funeral Service Education (ABFSE), 3414 Ashland Avenue, Suite G, St. Joseph, MO 64506; phone: (816)233-3747; fax: (816) 342-2573; web: www.abfse.org. This program leads to an Associate of Applied Science (AAS) degree.

Admission Requirements for the Funeral Service Technology Program:

The admission requirements below must be met before a student is considered for selection:

1. The applicant must have a high school diploma or a GED certificate and provide official transcripts from all schools/colleges previously attended.
2. The applicant must be accepted to Holmes Community College.
3. The applicant must have:
 - a. a minimum of ACT English sub-score of 18 or
 - b. COMPASS English score of 65 or
 - c. currently taking English Composition I or
 - d. have completed English Composition I

and

 - a. ACT Math sub-score of 17 or
 - b. COMPASS Math score of 25 or
 - c. be currently taking Intermediate Algebra or
 - d. have completed Intermediate Algebra.
4. Although college credit is not required for application to the program, applicants with any college credit must have a minimum cumulative GPA of 2.0 to be considered for selection.

I certify the above amendment is true and correct in content and in policy.



Dr. Fran Cox, Vice President for Academic Programs

____ January 6, 2014 ____